

CLARIFICATION ADDENDUM NO. 1

Tender/Request Reference: PCK/PROC/RFP/03/2025/2026

Tender Description: Provision of Consultancy Services for Valuation of Property and Tagging of Assets for the Postal Corporation of Kenya (PCK)

Date: 5 February 2026

Following requests for clarification received from prospective bidders, the Postal Corporation of Kenya hereby issues this Clarification Addendum No. 1. This addendum forms an integral part of the tender document and shall be read together with the original tender documents.

1. Clause 3.4 Item 1 – List of PCK Premises

Bidders are hereby advised that the list of Postal Corporation of Kenya (PCK) premises, including postal outlets and facilities where the services shall be undertaken, is provided as an attachment to this Addendum

2. Estimated Number of Moveable Assets by Location

The Corporation has an estimated minimum of 30,000 moveable assets, including furniture, computers, and motor vehicles, which are to be tagged using adhesive metallic, barcode-readable tags. Bidders are further advised that the number of assets may increase by the time of completion of the assignment.

3. Tagged and Untagged Assets / Provision of Tags

The Procuring Entity confirms that while the majority of assets are already tagged, a number of assets remain untagged.

The exact number of untagged assets shall be determined during the asset verification exercise. Consequently, the existing asset register may not be fully accurate, necessitating the current tagging exercise to establish the correct and complete asset inventory.

Bidders are therefore required to make adequate provision for adhesive metallic, barcode-readable tags for all verified assets that are minimum of 30,000

4. Existing Asset Register

The current asset register shall be made available to the successful bidder solely for purposes of facilitating execution of the assignment, subject to applicable confidentiality and data protection requirements.

All other terms and conditions of the Tender Document remain unchanged.

Issued By;

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MANAGER SUPPLY CHAIN MANAGEMENT